



## Association Auto Debit (ACH) Authorization Form

Use this form to Create a "Preauthorized Electronic Payment" for an Association Assessment.

- A separate enrollment form must be completed for each property/unit payment obligation.
- Completed "Auto Debit (ACH) Authorization Form" must be received by the 20th of the month prior to your next payment due date, to take effect. If the 20th is on a weekend or a holiday, RPM must receive this form by the last business day prior to the 20th.
- By submitting this form, you authorized RPM to initiate the ACH debit authorization for the below property/unit owner.
- Mail completed Association Auto Debit Authorization form and a void check (deposit slip for savings) to:

**Resource Property Management, Inc.  
7300 Park Street  
Seminole, FL 33777  
OR email to:  
autodebit@resourcepropertymgmt.com**

- If your payment debit date is on a weekend or holiday, your payment will be debited the next business day.
- All questions regarding your association or payments should be directed to Resource Property Management, Inc. at (727) 581-2662.

Association Name: \_\_\_\_\_

Frequency: Monthly  Quarterly  Semi-Annually  Annually

ACH Debit Date: 3<sup>rd</sup>

Association Account Number: \_\_\_\_\_

Unit Owner Name: \_\_\_\_\_

Routing/Transit Number: \_\_\_\_\_

- Account Type: Checking  Savings

Banking Account Number: \_\_\_\_\_

Assessment Amount \$: \_\_\_\_\_ Start Date: \_\_\_\_\_

**Be sure to include a void check (or deposit slip for savings) from your designated debit account.**

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

By signing this authorization, I agree to the following: I hereby authorize RPM to initiate entries to my checking or savings account at the U.S. Financial Institution indicated above for the purpose of making Association Assessment Payments, to include all future amount changes. I also authorize RPM to withdraw these payments from my account. RPM is authorized to accept, from the Association, updates to the debit amount, the account information or the cancellation of this debit. I understand that these debits will continue unless notification is received by RPM in writing of its termination. Authorization must be received by the 20th of the month prior to next payment date to take effect.