Request for Maintenance Action /Non- Compliance of Rules & Regulations Issue

Date: _____

Your Name: _____ **Lot # :** _____

Phone: _____ **Email:** _____

Request For: **Maintenance Action** _____ **Non-Compliance R&R Issue** _____

Request/Issue Pertains to Lot # _____

Please describe in detail your request for maintenance action or the non-compliance issue below:

For Office Use Only:

Date Rec'd: _____ Work Order Prepared Date: _____

Work Order Completed Date: _____

Violation Reviewed Date: _____

Action Required:

Send Letter: _____ No Action Required: _____

Violation Letter Prepared/Sent: 1st Notice: _____ 2nd Notice: _____

Violation Corrected/Issue Resolved/Closed Date: _____

3/14/2023